



**PRIVATE EQUITY
INTERNATIONAL**

PRIVATE EQUITY ACCOUNTING

The global guide for private equity firms and fund accountants

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By
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03

Why is private equity accounting different?

By Mariya Stefanova

This chapter discusses:

- The ways private equity accounting is different from accounting for other investment types
- Factors contributing to the uniqueness of private equity accounting, including:
 - ♦ The preferred legal form (limited partnership and equivalents) and its specific - allocations and allocation rules
 - ♦ Limited partnership agreement (LPA)
 - ♦ Fund purpose, activities and structure
 - ♦ Investors' needs for financial reporting information
 - ♦ Accounting frameworks and the 'investor-defined accounting framework' (LPA GAAP)

Introduction

Accounting for a private equity fund (and the other entities within the fund structure described in [Chapter 2](#)) is quite unique - not that accounting rules do not apply, they certainly do, but due to the fact that when accounting frameworks are defined, the standards-setters usually do not write them with private equity in mind (of course there are exceptions, such as US GAAP¹), and therefore some modifications to these rules and accounts formats are required in order for those accounts to be useful to their user - mostly the investors.

So, what is so unique about private equity accounting that sets it apart from accounting for entities of other types of investment vehicles and other industries? If you are new to private equity you will be able to answer that question by the end of this chapter.

In a nutshell, there are six major differentiators that separate private equity accounting from accounting for entities of other industries and other types of investment vehicles:

1. The legal form - a limited partnership with its different investor classes (LPs, GP and FP) - and the way that this legal form is used to cater for the specific needs of the asset class.
2. The fund terms laid down in the limited partnership agreement (LPA).
3. The purpose and nature of the activities of the private equity fund.
4. The needs of the main users of the financial statements - the investors and their reporting requirements.
5. A unique accounting framework used only in this asset class - the 'investor-defined

¹ In US GAAP a separate set of rules applies - the AICPA Audit and Accounting Guide for Investment Companies, where accounting rules are put in the context of investment companies.

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accounting framework', also called LPA GAAP (Generally Accepted Accounting Principles) which is still used in certain jurisdictions (for example, the UK).

The combination of these five factors, which are explained below one by one, makes private equity accounting unique and difficult to understand, at least at first, by accountants from outside of the asset class. This guide sets out to give the reader, in a systematic and hopefully comprehensive way, an insight into the mechanics of private equity accounting.

Legal form - limited partnership (or equivalents)

As explained in [Chapters 1 and 2](#), a limited partnership (fund for joint account or other similar forms) is the preferred legal form for private equity funds. The ways in which that legal form is used to cater for the needs of the asset class, particularly the arrangement of the different classes of partners (limited partners (LP), general partner(s) (GP), founder partner (FP)), with different rights and responsibilities, are the framework for the accounting and reporting that dictates the layout of the accounts, how the information is recorded and what level of analysis is used.

Allocations and allocation rules

The first thing to bear in mind is that, in a limited partnership, investors (LPs) have an interest in the partnership. The same logic applies to a corporate form, but instead of interest in a partnership, investors have shares. There are other types of partner. A GP acts in its capacity as a GP with its responsibility to manage the fund, but it can also be an LP/investor. In a UK partnership there may be an FP, which is basically a carried interest partner (CIP) that can act in its capacity as such, but also, similar to the GP, may act in its capacity as an LP/investor; these different entities in the fund can be referred to as 'classes of partners' (but sometimes I may refer to them as 'classes of investors'). A basic premise for the preparation and presentation of the partnership's financial statements is to reflect the interest of each class of partner (or shareholders in a corporate form) in the net assets of the partnership at each reporting date, or in other words the share of each class of partners in all the partnership's assets, liabilities, income and expenses (net income) and gains or losses.

The aim is also to present the return (understand the total profit and loss (P&L)) by partner class, as well as by individual non-managing partner/investor. Therefore a fund's accountant needs to be able to track transactions and identify balances at the partner level, which is achieved by recording the transactions at that level. All the partners - LPs, GP and FP - have certain functions, rights and responsibilities within the structure, as explained in more detail in [Chapter 2](#). Following that logic, when recording transactions that stem from those functions, rights and responsibilities, these transactions should be allocated to each partner; this then allows for individual reporting on each partner in terms of its share in the assets, liabilities, income, expenses and gains or losses which is ultimately their share in the net assets or net asset value (NAV).

From the drawdown to the distribution, from the simplest fund expense or the income from interest on loan notes to the capital gain or loss on realisation of investments, the total amount of each of these transactions must be allocated to each individual partner

Why is private equity accounting different?

in a certain way. This process is called 'allocation' and the ways in which accountants allocate those amounts to each partner is by following certain rules that are usually stipulated in the limited partnership agreement (LPA) – they are called 'allocation rules'. Allocations and allocation rules are explained in more detail in [Chapter 16](#).

An example of how the limited partnership, as a legal form, and the way in which it is used to cater to the needs of private equity is represented in specific sections of the financial statements, that is, the bottom part of the profit and loss/income statement where the net income and gains (losses) are allocated to classes of partners. For more analysis, see the P&L in [Appendix 4](#). Another example is the bottom part of the balance sheet – the partners' accounts with the capital contribution account, loan (contribution) account, income account and capital (gains) account, which is further detailed in the statement of changes in partners' accounts (the 'capital account').

These three elements of the private equity fund financial statements – bottom part of the balance sheet, bottom part of the P&L and capital account/partners' accounts – are the most prominent examples of how the concept of allocation to individual partners materialises in the financial statements.

The uniqueness of the asset class, fund mechanics and lifecycle and the way performance is measured in private equity are discussed in the following section.

The second contributor to the uniqueness of private equity accounting is the terms stipulated in the LPA, which is an essential part of any fund accountant's toolkit. As explained in [Chapter 2](#), the second (although not by importance) crucial document for the fund accountant to understand, after he or she is familiar with the fund structure, is the LPA. Almost all the answers to questions that a fund accountant may have can be answered by reading the LPA. These questions will typically comprise:

- What is the accounting period?
- What reports need to be provided to the investors and when should they be provided?
- How is money drawn down and distributed from/to the partners?
- How is the waterfall/carried interest calculated?
- When and how should the partnership be dissolved?

A comprehensive explanation of the LPA terms for the fund accountant is provided in [Chapter 4](#).

As outlined in many LPAs, the purpose of the private equity fund can be described as: 'Carrying out the business of an investor to identify, research, negotiate, make and monitor the progress of and sell, realise, exchange or distribute investments.'² These investments include ordinary shares, preference shares, debentures, loan stocks and

² Quote from an anonymised LPA.

Limited partnership agreement (LPA)

Fund purpose, activities and structure

04

The limited partnership agreement explained

By *Mariya Stefanova*

This chapter discusses:

- Limited partnership agreement (LPA)
- The LPA structure, including its important clauses
- Where to look in the LPA
- Implications for accounting and reporting

As explained in [Chapter 2](#), the second crucial document for any fund accountant to understand, after familiarising himself or herself with the fund structure, is the limited partnership agreement (LPA).

What is an LPA

The LPA is the key legal document for a fund set up as a limited partnership. It sets out the relationships, rights and responsibilities of each class of partners – limited partners (LPs), general partner (GP) and, where applicable, the founder partner (FP). The LPA essentially sets out all the rules of the fund. Anything and everything that a fund accountant needs to know should be in the LPA, although this is not necessarily always the case and that poses some challenges for fund accountants. Therefore, a fund accountant needs to have a thorough knowledge of the LPA of any fund he or she looks after.

The partners can agree whatever commercial terms they want, as long as the LPs do not take part in the management of the fund so as to preserve their limited liability status as explained in [Chapter 2](#) (with the slightly modified terms of and the extra limited liability shield for LLLPs, explained in the same chapter). The problem with some LPAs is that they are often not detailed enough, whereas some of them lack detail about important aspects, such as allocations and even the waterfall calculation. In some cases certain parts of an LPA might even contain errors or omissions (with no offence to the lawyers intended, because they usually do a great job, but certain commercial, accounting and reporting aspects are sometime not fully addressed).

A universal wisdom that I learned from a seasoned fund accountant – a partner in one of the Big Four¹ – is that you should never let a lawyer put a formula in your LPA. This is precisely why fund sponsors, lawyers and accountants need to work together from the outset when the LPA is being drafted to avoid making changes to the LPA later in the life of the fund when, for important changes, there needs to be consent from the LPs. In my

¹ The Big Four refers to the four largest global firms offering accountancy and professional services. This group currently includes Deloitte Touche Tohmatsu, Ernst & Young, KPMG and PricewaterhouseCoopers.

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experience sponsors more frequently refer to their accountants or fund administrators from an early stage of the fund's establishment to ask for advice on certain practical aspects of the LPA.

The following section provides an outline of some of the key clauses in an LPA and should serve as an overview for new fund accountants; it contains the most important clauses for accountants to be aware of in order to do their job properly.

Parties

This section identifies the different parties involved with, and therefore bound by, the LPA. They are usually the GP, the FP (where applicable) and the LPs. Occasionally some LPAs include other specific parties with some special rights, for example, a government body or organisation participating in an infrastructure fund.

Introduction (or recitals)

The 'recitals' set out, by way of a general introduction, the reasons why the LPA is being entered into by the parties. In the recitals, there is some historical information that serves as a short overview of what has happened between the date the partnership was originally established and the date of the relevant version of the LPA, for instance, when the partnership was formed, who originally formed it, which partner retired and who was appointed instead. You will also find information on all the amended versions and the relevant dates on which the LPA has been amended, provided that you are reading a subsequent or final version. Information on initial contributions can also be found here, for example, the FP's initial capital contribution as a carried interest partner and LP. If the final closing date has been extended, this information will be included here as well.

Definitions and interpretations

The definitions are extremely important because they contain some subtle details that can make a significant difference when applied in practice under the terms of the LPA. The following are some of the most common and important definitions, which have the largest impact on the accounting and reporting aspects of the fund, but this is by no means an exhaustive list. Furthermore, fund-specific definitions are sometimes encountered that need to be taken into consideration; obviously it is not possible to cover all of these here, but they are some that will serve you well in dealing with certain specific practical accounting aspects.

Accounting date and accounting period

If you are uncertain about the accounting date of the fund, typically the LPA will hold the answer for you in an unambiguous way, but what might be trickier sometimes is that in most LPAs, the accounting period is defined as a calendar year and, although it may seem obvious, as fund accountants we often think of the accounting period more as a quarterly period, due to the industry best practice of preparing accounts and reports on a quarterly basis. However, in some cases, such as the calculation of the management fee/PPS with the offsetting of transaction and other fees (which, for the management fees/PPS reduction purposes, are typically calculated based on the amounts for the previous accounting period; for more details on the management fee/PPS calculation, refer to [Chapter 12](#)), we need to consider that the management fee

06

Initial, subsequent and final closings, rebalancing & equalisation

By *Mariya Stefanova*

This chapter discusses:

- What is a close or closing?
- What is a subsequent closing?
- Funds with multiple closings
- What are the implications of subsequent closings for investors?
- The process of equalisation
- The process of rebalancing

In [Chapter 2](#), I discussed the closed nature of the private equity funds and in [Chapter 5](#) I introduced the closing process, and now in this chapter I will discuss in more detail the accounting implications that result from the subsequent and multiple closings.

What is a close or closing?

As a reminder, a close or closing is any date on which the general partner (GP) admits one or more additional (also called 'subsequent closing') partners to the fund or that is any intake of new investors. On each closing, the GP can admit additional and/or subsequent partners to the fund or permit previously admitted partners to increase their commitments - both types are usually referred to as 'subsequent-closing partners'.

Some pre-closing events

Before admission, any new investors will need to execute and deliver certain documents, instruments and certificates with the most important ones being an application for admission to the partnership and the execution of a deed of adherence, followed by a client due diligence (CDD) (formerly known as a KYC or 'know your client') process which could be performed by either the GP or delegated to an external service provider (for example, the fund administrator the GP has employed).

It is the GP's responsibility to make sure that the admission of any new investor will not result in a violation of any applicable law, not just in the fund's jurisdiction, but also in the investors', for example the Financial Services and Markets Act 2000 (FSMA) in the UK or the federal securities laws and the ERISA legislation in the US.¹

If it is a US fund or if there are US investors investing in the fund, the chances are that there would be some provisions, with regards to the admission of new investors, about

¹ For more implications on ERISA investors please refer to [Chapter 4](#).

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Initial or first closing

the Investment Company Act and the registration of the fund under that act and the Advisers Act and the registration of the GP, the manager or any other affiliates as investment advisers under that act.²

The initial closing date, also called the first closing date, is the date on which the first investors are admitted to the fund. Very often that date is indicated in the amended and restated version of the limited partnership agreement (LPA) following that closing date, although sometimes if you are an external accountant and you are not involved in the administration, for example if the drawdowns and other processes are kept in-house by the private equity firm and you only prepare the accounts, it may take a little bit more effort to find out, but in any case you would need to know what the initial or first closing date is, as most of the events in the fund's lifecycle start counting from that date.

Subsequent or additional and multiple closings

Subsequent or additional closing is a closing following the initial closing; here, reference is made to multiple closings when there is more than one closing, or in other words, when there is(are) subsequent closing(s) following the initial closing.

As usual, the first consideration for the fund accountant is to check the LPA. Typically there would be either a completely separate section, which might be titled with various headings including: subsequent-closing partners: further partners: admission of further partners; or additional limited partners. Alternatively, it could be a part of a section, for example, it could be in the same section as the partner transfers, called something such as transfers or subsequent closing partners. As explained below, there would usually be a timeframe for the subsequent closings.

A subsequent investor, also referred to as an additional investor or a further partner, is an investor admitted after the first closing date or any investor that increases its commitment (in which case such an investor will only be a subsequent investor in respect of its increased commitment).

Final closing date

The final closing date (in some LPAs it is referred to as the final admission date) is the final date on which additional/subsequent investors are admitted to the fund, or on which increased capital commitments are accepted from existing investors.

The timeframe within which the fund can have its final closing usually counts from the initial closing. Whereas 12 months is very common, 18 months has also become increasingly common during the financial crisis, so it is important to confirm the exact timeframe as it might be more or less than 12 months. I have seen timeframes including nine months, six months (which is not that common), but in tough fundraising conditions the timeframe might be set to more than 12 months.

² Please note the changes to the US Investment Advisers Act of 1940 (the Advisers Act) as a result of the Dodd-Frank Act and the new exemptions and check how these changes will impact your structure. As at the time of the publication, the US SEC has postponed the registration probably until first quarter of 2012 from the originally planned deadline for registration of July 21, 2011.

Initial, subsequent and final closings, rebalancing & equalisation

The GP has the responsibility to determine that date and notify the investors about the final closing date. Similar to the initial closing date, the final closing date may be indicated in the amended and restated versions of the LPA following the final closing.

Documentation

What are the documents that you, as a fund accountant, would need to reflect the events that are to be recorded as a result of a subsequent closing?

- Once again, first you will need the LPA – the LPA provides all the rules governing subsequent closings – and timing, conditions to be met, restrictions and equalisation calculation.
- Since what really is happening at a subsequent closing is accepting new investors or increasing the interest in the fund of existing investors, you will need the deeds of adherence/subscription documents. The deeds of adherence is basically a document according to which investors agree to adhere to the fund's LPA, which also contains some additional useful for the accountant information (for example, contact information, tax status, tax ID, whether the investor is an ERISA investor, and if K-1 is required if the investor is a US investors). In addition to that, CDD (formerly KYC) documents, W-8, W-9³ and other documents may be required.

What are the implications of subsequent closings for the investors?

There are a few implications of subsequent closings for the investors:

The first implication is that subsequent investors are required to contribute to the partnership as if they have joined the fund on day one – on the first closing date – and therefore they will be sharing the benefits, that is, the distributions, in exactly the same way, as if they were investors that had joined the fund at first closing.

- The second implication stems from the first one, namely, if the subsequent investors are treated as if they have joined the fund on day one, then if there were any drawdowns between the initial closing and the relevant subsequent closing, a true-up is required and that true-up is called equalisation. The process of equalisation will be explained in more detail below.
- In addition to the equalisation, regardless of whether there were any drawdowns, another process is required, which is called rebalancing. The process of rebalancing will also be explained below.

Equalisation

As briefly explained above, the process of equalisation is carried out on subsequent closings to true-up all investors as if they had joined the fund on day one, in order to be able to share the benefits (the distributions) as if they were investors that had joined the fund at first closing.

³ W-8 Form (for non-US investors) and W-9 (for US investors) are US tax (IRS) forms usually provided to investors as part of the subscription documents pack and are used when US source income is flowing outside the US, in order to ensure that the appropriate withholding is levied on the outflow of funds. If the investor does not provide W-8 or W-9 form to confirm what kind of an entity it is or what tax residency status is, the partnership would have to withhold from the investor at the maximum rate (30 percent as at the publication) rather than a lower or even a zero rate potentially applicable in accordance with the tax treaty benefits that the relevant investor is entitled to.

08

Partner transfers

By Mariya Stefanova

This chapter discusses:

- What is a partner transfer?
- Vital documents for fund accountants to record transactions properly
- Accounting implications and the impact on financial statements
- Partner transfers in specialist private equity accounting systems
- Some complications and possible reasons

What is a partner transfer?

Following on from the discussion in Chapter 6 about the implications of admitting new investors to the fund at subsequent closings, this chapter will outline the implications of transferring interests in the partnership with or without admitting new investors – substitute investors – to the fund at any one time, before or after the final closing.

The partner transfer is a transaction between two parties:¹

1. A transferor (or assignor) – an existing partner to the partnership that transfers part or the whole of its interest in the partnership to the second party.
2. The transferee(s) (or assignee(s)) – one or more existing partner(s) to the partnership or an external new substitute investor(s).

The partner transfer is conducted by way of sale, exchange, assignment, pledge or any other disposition, typically with the prior written consent of the general partner (GP). It is subject to certain conditions, but the GP will usually waive, in its sole discretion, any or all of those conditions and in many cases the other limited partners (LP) have pre-emptive rights.

The following are some but far from all of the cases in which an LP may transfer all or any part of its interest, including any interest in the capital or profits of the fund and the right to receive distributions from the fund:

- If an LP defaults or envisages defaulting on its commitment, the GP may, usually in its sole discretion, offer the interest of that defaulting/potentially defaulting partner to the existing partners or admit to the partnership a substitute partner(s) to assume the whole or a portion of the defaulting partner's commitment.
- If the GP determines that there is a reasonable likelihood of a certain LP's participation in the fund having a material adverse effect on the GP, the fund, any portfolio company

¹ Regardless of the fact that there may be multiple transferee transactions, the second party – the transferee – is sometimes referred to in this chapter as if it is one single party.

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Vital documents to record transactions properly

Limited partnership agreement

Transfer agreement/deed of transfer/deed of assignment

GP's consent to assignment of an interest

Minutes of the governing body of the GP

or any of their respective affiliates, the LP will try to dispose of its interest - in part or in whole - in the fund.

- When, to accommodate certain legal, tax, regulatory or other considerations of certain investors, interests in the partnership are cancelled to be given equivalent interests in parallel funds that have substantially the same terms as the main fund.
- For ERISA partners or public-plan partners, if a statute or regulation regarding the definition of plan assets changes or if the fund fails to qualify as a venture capital operating company (VCOC) or to satisfy the 25 percent exception in the case of ERISA partners or statute or regulation changes that make the investment illegal for public plan partners.
- Other cases when the GP deems the transfer is in the best interest of the partnership, GP (and/or other related entities) and/or LPs.

By now you will no doubt have figured out that the first thing that a fund accountant always needs to do is to identify the provisions in the limited partnership agreement (LPA). Partner transfers are no exception, so in this case you need to identify the provisions that deal with them. The LPA sets out all the rules for the transfer, such as conditions to transfer, restrictions, pre-emptive rights (if any) and other terms. The section of the LPA that deals with partner transfers may differ between LPAs: 'transfers' - completely dedicated to partner transfers; part of a larger section that deals with transfers and subsequent closings called 'transfers that focus on subsequent closing partners'; 'transfer or assignment of interests or shares'; or 'assignment of interest or shares and resignation from the partnership'.

The second task is to make sure that all other required documents are available. When you have them read them carefully to identify the information required for the accounting processes that will be run to reflect the partner transfer.

Whatever its name, this document sets out the agreement between the transferor and the transferee, for the transferor to transfer part or its entire interest in the partnership to the transferee. This document grants rights to the transferee with regards to the partnership interest being transferred and contains almost all of the information about the partner transfer transactions - names of the transferor/assignor and the transferee(s)/ assignee(s), amount and/or percentage of the partnership interest to be transferred and the effective date of transfer.

As discussed previously, the partner transfer typically requires the GP's prior written consent; the GP's consent to assign an interest is the written document endorsing the execution of the transfer. The document is addressed to the transferor/assignor and also confirms the details of the transaction.

Again, in respect of the GP's prior written consent, the minutes of the governing body of the GP is evidence that they have discussed and agreed the partner transfer in line with the provisions of the LPA. Details of the transaction will again be provided in this